



Job Profile

Version / Date:
1.0 / 1.1.2015

Job Family:
IT Consulting

Job Title:
IT Consultant Process Professional

Role:

Support in finding information and communication solutions within the scope of processes and with particular focus on analysis, goal definition, conceptual development and implementation

Duties:

- ➔ Performs all functions of a Professional ICT consultant
- ➔ Process consulting
- ➔ Process audit and process optimization (incl. re-engineering)
- ➔ Best practice and Market Knowledge Sharing
- ➔ Process Management incl. Tool Customizing
- ➔ Education of employees regarding process management standards (e.g. Lean Six Sigma)

Requirements:

- ➔ Fulfils all requirements of a Professional ICT Consultant
- ➔ Certification
 -) EXIN ITIL Foundation V3
 -) LEAN SIX SIGMA Black Belt
 -) PRINCE2 or comparable certification (IPMA, PMI)
- ➔ Individual practical experience
 -) Successfully managed several reference projects in process consultation for several months
 -) Worked for at least one other (ICT) management consulting company
- ➔ Differentiation Professional Consultant vs. ICT Project Support
 -) Activities of Project Management Office & Admin are explicitly associated to Project Support position
 -) Professional IT Consultant Coach fulfils maximum 10% Project Management Office & Admin activities in their mandate with SIX, alternative offsetting of payment as Project Support

Responsibility:

- ➔ Same responsibility as Professional ICT Consultant

Experience:

- ➔ Experience in consulting as well as in projects > 2 years
- ➔ Management experience



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Bezeichnung:

IT Prozess Berater Professional

Fachfunktion:

Unterstützen beim Finden von Informations- und Kommunikations-Lösungen im Bereich Prozesse hinsichtlich Analyse, Zieldefinition, Konzeptentwicklung und Umsetzung

Funktion:

- ➔ Erfüllt alle Funktionen eines Professional ICT Consultant
- ➔ Prozessberatung
- ➔ Prozessaudit und –Prozessoptimierung (inkl. Re-Engineering)
- ➔ Best Practise and Market Knowledge Sharing
- ➔ Process Management inklusive Tool Customizing
- ➔ Ausbildung von Mitarbeitern bzgl Prozess Management Standards (e.g. Lean Six Sigma)

Anforderungen:

- ➔ Erfüllt alle Anforderungen eines Professional ICT Consultant
- ➔ Zertifizierungen
 - EXIN ITIL Foundation V3
 - LEAN SIX SIGMA Black Belt
 - PRINCE2 oder vergleichbare Zertifizierung (IPMA, PMI)
- ➔ Individuelle Praxiserfahrung
 - Mehrere mehrmonatige Referenzprojekte in Prozessberatung erfolgreich geleitet
 - Bereits für mindestens eine andere (ICT) Management Beratungsfirma gearbeitet
- ➔ Abgrenzung Professional Consult versus ICT Project Support
 - Project Management Office & Admin Tätigkeiten sind klar der Rolle Project Support zugeordnet
 - Professional IT Consultant Process erfüllen maximal 10% Project Management Office & Admin Tätigkeiten in Ihrem Mandat bei SIX, alternative Verrechnung der Leistung als Project Support

Verantwortung:

- ➔ Verantwortung analog Professional ICT Consultant

Erfahrung:

- ➔ Berufserfahrung im Beratungsbereich sowie in Projekten > 2 Jahre
- ➔ Verfügt über Führungserfahrung