



## Job Profile

Version / Date:  
1.0 / 1.1.2015

Job Family:  
IT Consulting

Job Title:  
**IT Consultant Review Professional**

Role:  
Support in finding information and communication solutions within the scope of review and with particular focus on analysis, goal definition, conceptual development and implementation

Duties:

- ➔ Performs all functions of a Professional ICT consultant
- ➔ Documents
  - ⌋ Creation & determination of requirements
  - ⌋ Reviews according to subjects (from simple to complex)
  - ⌋ Optimization as well as consolidation
  - ⌋ Standardization and guideline development
  - ⌋ Tools (e.g. document management systems)
- ➔ Systems
  - ⌋ As-is analysis according to topics (from simple to complex)
  - ⌋ To-be definition according to project requirements and topics
- ➔ Continually participating in Best Practices and Market Knowledge (from the suppliers' standpoint)

Requirements:

- ➔ Fulfills all requirements of a Professional ICT Consultant
- ➔ Certification
  - ⌋ EXIN ITIL Expert V3
  - ⌋ LEAN CPRE – Advanced Level
  - ⌋ PRINCE2 or comparable certification (IPMA, PMI)
- ➔ Individual practical experience
  - ⌋ Successfully managed several reference projects in review consultation for several months
  - ⌋ Worked for at least one other (ICT) management consulting company
  - ⌋ Experienced in implementation of IEEE standards (especially 1012-2012, 829-2008, 29148-2011)
  - ⌋ Basic knowledge in IBM Rational Unified Process (RUP) and Enterprise Unified Process (EUP)
- ➔ Differentiation Professional Consultant vs. ICT Project Support
  - ⌋ Activities of Project Management Office & Admin are explicitly associated to Project Support position
  - ⌋ Professional IT Consultant Coach fulfils maximum 10% Project Management Office & Admin activities in their collaboration with SIX, alternative offsetting of payment as Project Support

Responsibility:

- ➔ Same responsibility as Professional ICT Consultant

Experience:

- ➔ Experience in consulting as well as in projects > 2 years
- ➔ Management experience



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Bezeichnung:  
**IT Review Berater Professional**

Fachfunktion:  
Unterstützen beim Finden von Informations- und Kommunikations-Lösungen im Bereich Review hinsichtlich Analyse, Zieldefinition, Konzeptentwicklung und Umsetzung

Funktion:

- ➔ Erfüllt alle Funktionen eines Professional ICT Consultant
- ➔ Dokumente
  - Erstellung & Anforderungseruierung
  - Review bezüglich Themenstellungen (einfach bis komplex)
  - Optimierung sowie Konsolidierung
  - Standardisierung und Leitfadententwicklung
  - Tools (beispielsweise Dokumentenmanagementsysteme)
- ➔ Systeme
  - As-is Analysen nach Themenstellungen (einfach bis komplex)
  - To-be Definitionen nach Projektanforderungen und Themenstellungen
- ➔ Best Practices and Market Knowledge wird stets (Lieferantenseitig) eingebracht

Anforderungen:

- ➔ Erfüllt alle Anforderungen eines Professional ICT Consultant
- ➔ Zertifizierungen
  - EXIN ITIL Expert V3
  - IREP CPRE – Advanced Level
  - PRINCE2 oder vergleichbare Zertifizierung (IPMA, PMI)
- ➔ Individuelle Praxiserfahrung
  - Mehrere mehrmonatige Referenzprojekte in Review Beratung erfolgreich geleitet
  - Bereits für mindestens eine andere (ICT) Management Beratungsfirma gearbeitet
  - Erfahrungen in Umsetzung von IEEE Standards (insbesondere 1012-2012, 829-2008, 29148-2011)
  - Grundwissen bezüglich IBM Rational Unified Process (RUP) und Enterprise Unified Process (EUP)
- ➔ Abgrenzung Professional Consult versus ICT Project Support
  - Project Management Office & Admin Tätigkeiten sind klar der Rolle Project Support zugeordnet
  - Professional IT Consultant Review erfüllen maximal 10% Project Management Office & Admin Tätigkeiten in Ihrem Mandat bei SIX, alternative Verrechnung der Leistung als Project Support

Verantwortung:

- ➔ Verantwortung analog Professional ICT Consultant

Erfahrung:

- ➔ Berufserfahrung im Beratungsbereich sowie in Projekten > 2 Jahre  
Verfügt über Führungserfahrung