Job Profile

Version / Date:
1.0 / 1.1.2015
Job Family:
IT Consulting

Job Title:
IT Consultant Process Professional

Role:
Support in finding information and communication solutions within the scope of processes and with particular focus on analysis, goal definition, conceptual development and implementation

Duties:
- ➔ Performs all functions of a Professional ICT consultant
- ➔ Process consulting
- ➔ Process audit and process optimization (incl. re-engineering)
- ➔ Best practice and Market Knowledge Sharing
- ➔ Process Management incl. Tool Customizing
- ➔ Education of employees regarding process management standards (e.g. Lean Six Sigma)

Requirements:
- ➔ Fulfils all requirements of a Professional ICT Consultant
- ➔ Certification
  -) EXIN ITIL Foundation V3
  -) LEAN SIX SIGMA Black Belt
  -) PRINCE2 or comparable certification (IPMA, PMI)
- ➔ Individual practical experience
  -) Successfully managed several reference projects in process consultation for several months
  -) Worked for at least one other (ICT) management consulting company
- ➔ Differentiation Professional Consultant vs. ICT Project Support
  -) Activities of Project Management Office & Admin are explicitly associated to Project Support position
  -) Professional IT Consultant Coach fulfils maximum 10% Project Management Office & Admin activities in their mandate with SIX, alternative offsetting of payment as Project Support

Responsibility:
- ➔ Same responsibility as Professional ICT Consultant

Experience:
- ➔ Experience in consulting as well as in projects > 2 years
- ➔ Management experience

Job Profile

Bezeichnung:
IT Prozess Berater Professional

Fachfunktion:
Unterstützen beim Finden von Informations- und Kommunikations-Lösungen im Bereich
Prozesse hinsichtlich Analyse, Zieldefinition, Konzeptentwicklung und Umsetzung

Funktion:

➔ Erfüllt alle Funktionen eines Professional ICT Consultant

➔ Prozessberatung

➔ Prozessaudit und –Prozessoptimierung (inkl. Re-Engineering)

➔ Best Practise and Market Knowledge Sharing

➔ Process Management inklussive Tool Customizing

➔ Ausbildung von Mitarbeitern bzgl Prozess Management Standards (e.g. Lean Six Sigma)

Anforderungen:

➔ Erfüllt alle Anforderungen eines Professional ICT Consultant

➔ Zertifizierungen

- EXIN ITIL Foundation V3
- LEAN SIX SIGMA Black Belt
- PRINCE2 oder vergleichbare Zertifizierung (IPMA, PMI)

➔ Individuelle Praxiserfahrung

- Mehrere mehrmonatige Referenzprojekte in Prozessberatung erfolgreich geleitet
- Bereits für mindestens eine andere (ICT) Management Beratungsfirma gearbeitet

➔ Abgrenzung Professional Consult versus ICT Project Support

- Project Management Office & Admin Tätigkeiten sind klar der Rolle Project Support zugeordnet
- Professional IT Consultant Process erfüllen maximal 10% Project Management Office & Admin Tätigkeiten in Ihrem Mandat bei SIX, alternative Verrechnung der Leistung als Project Support

Verantwortung:

➔ Verantwortung analog Professional ICT Consultant

Erfahrung:

➔ Berufserfahrung im Beratungsbereich sowie in Projekten > 2 Jahre

➔ Verfügt über Führungserfahrung