



## Job Profile

Version / Date:

1.0 / 1.1.2015

Job Family:

IT Consulting

Job Title:

**IT Consultant Process Senior**

Role:

Support in finding information and communication solutions within the scope of processes and with particular focus on analysis, goal definition, conceptual development and implementation

Duties:

- ➔ Performs all functions of a Senior ICT consultant
- ➔ Process consulting
- ➔ Process audit and process optimization (incl. re-engineering)
- ➔ Best practice and Market Knowledge Sharing
- ➔ Process Management incl. Tool Customizing
- ➔ Education & certification of employees regarding process management standards (e.g. Lean Six Sigma)

Requirements:

- ➔ Fulfils all requirements of a Senior ICT Consultant
- ➔ Certification
  - ⌋ EXIN ITIL Expert V3
  - ⌋ LEAN SIX SIGMA Black Belt (or Master Black Belt)
  - ⌋ PRINCE2 or comparable certification (IPMA, PMI)
- ➔ Individual practical experience
  - ⌋ Successfully managed several major reference projects in process consultation for several months
  - ⌋ Worked for at least two other (ICT) management consulting company
- ➔ Differentiation Senior Consultant vs. ICT Project Support
  - ⌋ Activities of Project Management Office & Admin are explicitly associated to Project Support position
  - ⌋ Senior IT Consultant Coach fulfils maximum 5% Project Management Office & Admin activities in their collaboration with SIX, alternative offsetting of payment as Project Support

Responsibility:

- ➔ Same responsibility as Senior ICT Consultant

Experience:

- ➔ Experience in consulting as well as in projects > 5 years
- ➔ Management experience for many years



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Bezeichnung:  
**IT Prozess Berater Senior**

Fachfunktion:  
Unterstützen beim Finden von Informations- und Kommunikations-Lösungen im Bereich Prozesse hinsichtlich Analyse, Zieldefinition, Konzeptentwicklung und Umsetzung

Funktion:

- ➔ Erfüllt alle Funktionen eines Senior ICT Consultant
- ➔ Prozessberatung
- ➔ Prozessaudit und –Prozessoptimierung (inkl. Re-Engineering)
- ➔ Best Practise and Market Knowledge Sharing
- ➔ Process Management inklusive Tool Customizing
- ➔ Ausbildung & Zertifizierung von Mitarbeitern bzgl Prozess Management Standards (e.g. Lean Six Sigma)

Anforderungen:

- ➔ Erfüllt alle Anforderungen eines Senior ICT Consultant
- ➔ Zertifizierungen
  - EXIN ITIL Master V3
  - LEAN SIX SIGMA Black Belt (oder Master Black Belt)
  - PRINCE2 oder vergleichbare Zertifizierung (IPMA, PMI)
- ➔ Individuelle Praxiserfahrung
  - Mehrere mehrmonatige grosse Referenzprojekte in Prozessberatung erfolgreich geleitet
  - Bereits für mindestens zwei andere (ICT) Management Beratungsfirma gearbeitet
- ➔ Abgrenzung Professional Consult versus ICT Project Support
  - Project Management Office & Admin Tätigkeiten sind klar der Rolle Project Support zugeordnet
  - Professional IT Consultant Process erfüllen maximal 5% Project Management Office & Admin Tätigkeiten in Ihrem Mandat bei SIX, alternative Verrechnung der Leistung als Project Support

Verantwortung:

- ➔ Verantwortung analog Senior ICT Consultant

Erfahrung:

- ➔ Berufserfahrung im Beratungsbereich und bei Projekten > 5 Jahre
- ➔ Verfügt über langjährige Führungserfahrung